

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **OCTOBER 11, 2021**, at **7:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AUSTIN HUGHES, MARY SMITH, AND AARON MCLEROY

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, AARON SLATTERY, RYAN ALLEN, BRYAN BALENSEIFEN, LAURIE KOELSCH, AMBER RILEY, JULIE MOWDY, ANDREW GRAHAM AND SEAN FAIRBAIRN

OTHERS PRESENT: CHARLEY GUTHERY, MIKE MEDRANO, GRANT DELMAS, MARCY WASHBURN, JEFF FISH, KIM KIRBY, KEITH STOUT, JAYSON KNIGHT, LESLIE WALKER AND OTHERS WHO DID NOT SIGN IN

CALL TO ORDER Mayor McLeroy called the meeting to order at 7:00 p.m.

ROLL CALL Marble called the roll and declared a quorum present

PLEDGE OF ALLEGIANCE McLeroy led the pledge

INVOCATION Littleton gave the invocation

ORDER OF BUSINESS

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

Marble stated no citizen requests were received

2. PRESENTATIONS, PROCLAMATIONS AND RECOGNITION

a. INTRODUCTION of new employees

Young introduced Keith Stout, Public Works streets department stating he was utility director for the Town of Hammon, OK. Grant Delmas, Public Works construction department originally from Nowata, OK and Julie Mowdy, HR Manager with 16 years of experience working at the OU college of dentistry.

3. Discussion and questions regarding items on the consent docket

None

4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.)

a. APPROVAL minutes for City Council meeting September 13, 2021

b. APPROVAL minutes for City Council workshop meeting September 13, 2021

c. APPROVAL minutes for City Council workshop meeting September 27, 2021

- d. ACKNOWLEDGMENT receipt of payroll and claims for September 2021
- e. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for September 2021
- f. APPROVAL and RATIFICATION all action taken by the Tuttle Development Authority for September 2021
- g. APPROVAL of **Budget Amendment 2021-021** regarding 2019 F-350 truck repairs for Street department
- h. APPROVAL for acceptance of the Oklahoma Department of Agriculture, Food and Forestry grant for the Fire Department
- i. APPROVAL for submission of the Gary Sinise Foundation grant for Fire Department.
- j. APPROVAL for purchase of 2 extrication tools not to exceed \$25,000 to be reimbursed by Grady County 522 EMS Board.
- k. APPROVE Tolling Agreement between City, TPWA and Iorio Grantors regarding Claims for Warranty of Title.
- l. APPROVAL of **Resolution 2021-17** requesting the Association of Central Oklahoma Governments program Surface Transportation Block Grant (STBG-UZA) urbanized area (STBG-UZA) funding for improvements to North Cimarron Road

Motion was made by Littleton, seconded by Hughes to approve Items 4a through 4l on consent docket. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith, and McLeroy

Nay: None

5. CONSIDERATION of Items Removed from Consent Docket

Strike

6. COMMUNITY DEVELOPMENT

- a. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part of **Ordinance 2021-02 (PC 2021-17)** request for a Planned Unit Development (PUD) in the 3900 Block of Silver City Ridge including rezoning of existing R-1A Parcels to PUD with a base R-1 zoning (tabled 8/9/2021 meeting)

McLeroy stated the developer has withdrawn his application for a Planned Unit Development. He is planning 40 lots of approximately 1.25 acres zoned urban estates. He stated there will one street through the middle of the addition and it does not connect to Tyler Drive, entrance is off Silver City Ridge Road. The developer will be able to use asphalt roads.

Motion was made by Dickson, seconded by Hughes to accept the withdraw of Ordinance 2021-02 (PC 2021-17) request for a Planned Unit Development (PUD) in the 3900 Block of Silver City Ridge including rezoning of existing R-1A Parcels to PUD with a base R-1 zoning. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith, and McLeroy

Nay: None

7. GENERAL GOVERNMENT

- a. DISCUSSION and related CONSIDERATION appointment of Position 4 on the Parks & Recreation Advisory Board for a term ending June 30, 2023

Riley stated the applicant is or has been on other sports board including little league ball and softball and has a desire to continue to serve.

Motion was made by Dickson, seconded by Littleton to approve appointment of Shad Riley to Position 4 on the Parks & Recreation Advisory Board for a term ending June 30, 2023. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith, and McLeroy

Nay: None

- b. **DISCUSSION and related CONSIDERATION appointment of Position 4 on the Board of Adjustment for a term ending June 30, 2024**

Marble stated there are three applicants, but one is outside the city limits. Young presented the City Ordinance states applicant must be in the city limits. Dickson stated that eliminates the one outside city limits. Smith requested we table this and interview the applicants. McLeroy stated he would call the applicants. Perryman stated the Mayor can nominate the applicant and the council would vote for approval.

Motion was made by Littleton, seconded by Smith to TABLE this item until the next meeting.

Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith, and McLeroy

Nay: None

- c. **DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding Ordinance 2021-10 amending compensation and expenses for Mayor and City Council**

Littleton stated he planned to do this once he was no longer a member of the City Council. He stated this will apply to future or incoming Mayor and Councilmembers. He stated since he was elected 9 years ago there is an increased meeting schedule and demand of time. He stated the pay of \$600 per year should be doubled. Perryman stated currently all five members receive the same amount. He suggested the mayor be at a higher rate due to the ceremonial duties and other obligations. Dickson agreed the mayor should have a higher rate. Smith asked if this takes place when re-elected or appointed. Perryman stated yes. Littleton requested \$200 monthly for mayor and \$100 monthly for councilmembers. Smith asked if there are funds in the budget for this and Young stated yes.

Motion was made by Littleton, seconded by Dickson to approve Ordinance 2021-10 amending compensation and expenses for Mayor and City Council proving \$200 a month for the mayor and \$100 a month for councilmembers.

Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith, and McLeroy

Nay: None

8. STREETS

None

Motion was made by Littleton, seconded by Hughes to recess the City Council meeting at 7:32 p.m. and begin Tuttle Public Works Authority meeting. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith, and McLeroy

Nay: None

Motion was made by Littleton, seconded by Dickson to reconvene the City Council meeting at 8:35 p.m. beginning with Item 9 information and reports. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith, and McLeroy

Nay: None

9. INFORMATION AND REPORTS

a. City Manager and Department Reports

Riley presented Police Station open house is tomorrow, with ribbon cutting at 6:00 p.m.

Koelsch presented fiber is installing 3 customers per day. Young stated we should start pre-ordering materials because prices and lead times are increasing.

Walker stated the Chamber Banquet is October 26th at Coal Creek Winery.

Young presented the workshop in two weeks will focus on budget, utility rates, SH-76 gas system improvements and financing.

b. Council Member Reports

None

Motion was made by Dickson, seconded by Littleton to recess the City Council meeting at 8:40 p.m., take a five-minute break and enter Executive Session. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith, and McLeroy

Nay: None

10. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

a. CONSIDERATION to conduct an EXECUTIVE SESSION regarding collective bargaining with the Fraternal Order of Police Lodge #197 (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(2) to discuss negotiations between the City of Tuttle and representatives of an employee group. The City Council shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)

1. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part related to Executive Session Item 10a

b. CONSIDERATION to conduct an EXECUTIVE SESSION regarding collective bargaining with the International Association of Fire Fighters Local 5017 (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(2) to discuss negotiations between the City of Tuttle and representatives of an employee group. The City Council shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)

1. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part related to Executive Session Item 10b

c. Discuss and Consideration of Process, Procedure and Substance of Annual Review of Performance of City Manager per Paragraph 3(a) of Current City Manager Contract mandating that such review occur between January 1 and March 31 of each year. (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(1) for discussions. The City Council shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)

1. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part related to Executive Session Item 10c

Perryman announced for the record that only items on the agenda were discussed in Executive Session and no action was taken in Executive Session.

Motion was made by Littleton, seconded by Smith to reconvene the City Council Meeting at 10:09 p.m.

Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith, and McLeroy

Nay: None

NEW BUSINESS

ANNOUNCEMENTS

1. Police Station Dedication on Tuesday, October 12, 2021 from 5:00 pm to 7:00 pm
2. City Council Workshop Meeting on Monday, October 25, 2021 at 6:00 pm
3. City Council Meeting on Monday, November 8, 2021 at 7:00 pm (workshop at 6:00 pm)

ADJOURNMENT

Motion was made by Littleton, seconded by Dickson to adjourn the City Council Meeting at 10:14 p.m.

Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith, and McLeroy

Nay: None

Attest:

Wendy Marble, City Clerk

Aaron McLeroy, Mayor