

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR WORKSHOP SESSION ON **SEPTEMBER 13, 2021, AT 6:00 P.M.** IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AUSTIN HUGHES, MARY SMITH, AND AARON MCLEROY

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, AARON SLATTERY, RYAN ALLEN, AMBER RILEY, BRYAN BALENSEIFEN, LAURIE KOELSCH, AND SEAN FAIRBAIRN

OTHERS PRESENT: LESLIE WALKER, TONY BLATT AND CHRIS ANGEL

CALL TO ORDER McLeroy called the meeting to order at 6:04 p.m.

ROLL CALL Marble called the roll and declared a quorum present

ORDER OF BUSINESS

1. PRESENTATION, DISCUSSION, and QUESTIONS regarding the FY 2020 Annual Audit

Chris Angel presented audit information. He stated the audit does not test 100% of the transactions, but enough tested to provide opinions letter. He presented there were three findings. Collateral amount was not sufficient. Mistakes made on pay periods submitted for relief funds. Pay rate documentation was not verifiable on two employees.

2. DISCUSSION and QUESTIONS regarding items on the City Council, Tuttle Public Works Authority Board of Directors, and Tuttle Development Authority Board of Directors consent dockets

Smith asked about Item 4t Zoll maintenance agreement. Allen explained the agreement is for equipment maintenance and there is a 50% reimbursement of the cost.

McLeroy asked about item 4p if this is the last change order for the Police Station. Young stated probably not. We have accepted the building from the contractor. We may have paving and electrical charges still to pay. Cluck stated may need inverter for the backup battery.

3. UPDATES, DISCUSSION, and QUESTIONS regarding

- a. New Police Station project

Blatt presented punch list items completed last week and handed over keys. He stated costs have escalated and this project could not have happened at a

better time as far as costs are concerned. He stated this was a successful project and the City should let the public know how good the project went. Cluck stated he is waiting on some security locks and Young stated still waiting on building signage. McLeroy asked that staff set a date for the open house and publicize it.

- b. City Hall 2nd floor project

Blatt stated the bid came in really high and he is working to get answers to decrease the costs. Young suggested that a full-time superintendent may be too much for this project and we may need to scale the project back. Blatt stated that \$200,000 doesn't reflect construction costs today.

- c. Wastewater Treatment Plant project

Young presented he is waiting on water board to approve environmental study and then the financing can begin. He stated the water board notified the City that we are in violation with the lagoons since February.

Perryman presented financial consultant thinks we will have the funding complete by the end of 2021 and plant project could start in early 2022. Young stated the project could be complete by early 2024.

- d. Water Planning project

Young presented he and Perryman met with City of OKC last week to discuss possible connections to their water system.

- e. Financials

No discussion

- f. FY 2022 Budget Preparation

No discussion

- g. American Rescue Plan Act Funds

No discussion

4. INFORMATION AND REPORTS

- a. City Manager and Department Reports, including reports posted on the agendas for the City Council, Tuttle Public Works Authority Board of Directors, and Tuttle Development Authority Board of Directors

- b. Councilmember Reports

No reports

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Littleton, seconded by Dickson to adjourn the Workshop Meeting at 6:55 p.m. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Attest:

Wendy Marble, City Clerk

Aaron McLeroy, Mayor