

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR WORKSHOP SESSION ON **AUGUST 23, 2021 at 6:00 P.M.** IN THE TUTTLE CITY HALL BUILDING LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AUSTIN HUGHES, MARY SMITH AND AARON MCLEROY

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, AARON SLATTERY, DON CLUCK, AND RYAN ALLEN

OTHERS PRESENT: NONE

CALL TO ORDER McLeroy called the meeting to order at 6:03 p.m.

ROLL CALL Marble called the roll and declared a quorum present

ORDER OF BUSINESS

1. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part to purchase one Stryker Pro Stair Chair in the amount of \$3,258.12 and three Zoll AED's Plus in the amount of \$4,687.80 for EMS department, to be reimbursed by Grady County 522 EMS District

Dickson asked for explanation of this equipment and how it is used. Allen stated it is a chair used for transporting a patient similar in how a cot or stretcher is used.

Littleton entered the meeting at 6:05 p.m.

Motion was made by Smith, seconded by Hughes to approve purchase of one Stryker Pro Stair Chair in the amount of \$3,258.12 and three Zoll AED's Plus in the amount of \$4,687.80 for EMS department, to be reimbursed by Grady County 522 EMS District. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

2. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part of Association of South Central Oklahoma Governments (ASCOG) Fiscal Year 2022 Rural Economic Assistance Plan (REAP) Application

Allen presented this application is for storm sirens and this may be the last year we are eligible for this grant. Young stated it is available to cities of 7,000 population or less.

Motion was made by Dickson, seconded by Hughes to approve Association of South Central Oklahoma Governments (ASCOG) Fiscal Year 2022 Rural Economic

Assistance Plan (REAP) Application. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

3. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part of the Oklahoma Department of Emergency Management and Homeland Security (ODEMHS) FY2021 Emergency Management Performance Grant (EMPG) application

Allen presented this grant is for \$10,000 to provide support of emergency management operations.

Motion was made by Littleton, seconded by Smith to approve the Oklahoma Department of Emergency Management and Homeland Security (ODEMHS) FY2021 Emergency Management Performance Grant (EMPG) application. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

4. DISCUSSION & QUESTION ITEM ONLY – Planning for future of sanitation collection services

Young presented the current contract expires December 31, 2022. He stated we need to start thinking and planning in advance before this goes out for bid. He stated we need to decide what services we want.

5. DISCUSSION & QUESTION ITEM ONLY – Preparation of Budget for Fiscal Year 2022

Young presented copies of budget goal document and City survey document. Young presented pay study information and questions to council. He asked if there was dissatisfaction with the way our system works. He stated the grade and step system are common with municipalities. He asked how they want to make this our pay system designed for us. He discussed how the pay scale affects the budget. Members and staff discussed their views of the current system.

McLeroy and Hughes exited the meeting at 6:52 p.m.

Discussion continued regarding step, grades, evaluations and cost of living.

Motion was made by Smith, seconded by Dickson, at 7:00 p.m. to extend the meeting until 7:30 p.m. Motion carried as follows:

Aye: Dickson, Littleton and Smith

Nay: None

Littleton discussed cost of living, merit increases and conducting evaluations. Dickson discussed a need for flexibility based on market conditions. He asked if we need a Human Resource Director with the knowledge to drive this. Smith presented request for addition of extra positions and budgeting for this. Young presented a copy of evaluation document and discussed the levels of employment on the pay scale. Dickson asked what size cities have an HR director. Perryman stated cities larger than Tuttle have a dedicated position.

Motion was made by Littleton, seconded by Smith, at 7:30 p.m. to extend the meeting until 7:45 p.m. Motion carried as follows:

Aye: Dickson, Littleton and Smith

Nay: None

McLeroy and Hughes re-entered the meeting at 7:36 p.m.

Staff and Council continued discussion regarding direction of current pay system.

Motion was made by Smith, seconded by Dickson, at 7:45 p.m. to extend the meeting until 7:50 p.m. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Council continued discussion and staff stated more information will be presented as this process continues.

ANNOUNCEMENTS

Cluck presented update on Police Station flooring and pending project completion.

ADJOURNMENT

Motion was made by Smith, seconded by Hughes to adjourn the Workshop Meeting at 7:51 p.m. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Attest:

Wendy Marble, City Clerk

Aaron McLeroy, Mayor