

Minutes

THE BOARD OF TRUSTEES OF THE TUTTLE DEVELOPMENT AUTHORITY MET IN REGULAR SESSION ON **FEBRUARY 28, 2022 AT 6:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: SCOTT DICKSON, AUSTIN HUGHES, MARY SMITH AND AARON MCLEROY

MEMBERS ABSENT: TODD LITTLETON

STAFF PRESENT: LARRY MITCHELL, DAVID PERRYMAN, WENDY MARBLE, AARON SLATTERY, RYAN ALLEN, DON CLUCK, LAURIE KOELSCH, AMBER RILEY, JULIE MOWDY, AMY NATCHER AND SEAN FAIRBAIRN

OTHERS PRESENT: LESLIE WALKER AND OTHERS WHO DID NOT SIGN IN

CALL TO ORDER McLeroy called the meeting to order at 6:00 p.m.

ROLL CALL Marble called roll and declared a quorum present

ORDER OF BUSINESS

1. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding purchase of Fiber Routers and Modems in an amount not to exceed \$117,000

McLeroy asked if buying quantity was a good idea since technology changes so quickly. Koelsch presented we are doing 2-3 installs a day but that will only increase. She stated 800 would provide approximately a 19-month supply and that is not including replacing earlier generation routers. Hughes asked how many routers on the order we haven't received? Koelsch stated 120 routers and they were ordered in August 2021. McLeroy asked if we would use 600-800 routers in 2 years. Koelsch stated we will not run out of customers for a very long time.

Dickson asked why we have not sent targeted mailers for customers that have not signed up for fiber. Koelsch stated that was the directive at the time. Dickson requested we saturate the market with mailers. Koelsch stated yes, we can do that. Dickson asked what the financial impact will be. Koelsch stated she will look at cost. Smith stated the more equipment we have on hand the better. Smith asked if Koelsch got competitive bids for equipment. Koelsch stated this is a single source item from KGP as the direct seller. Perryman presented you have to comply with the \$50,000 threshold unless this is an emergency. He stated the sole source does not apply because this is a purchase through the Authority. Dickson asked if scarcity of product and cost savings is an emergency? Perryman presented cost saving cannot be used to avoid competitive bidding.

Koelsch stated the last generation one router in our inventory was used today. Perryman stated the availability would justify an emergency because of concern to get more product. Koelsch stated the routers will have a one-year warranty. Hughes stated he is in favor of purchasing 800 routers and modems.

Motion was made by Dickson seconded by Hughes to approve Option 2 for purchase of 800 Fiber Routers and Modems in an amount not to exceed \$117,000; declaring an emergency due to not receiving the previous order, lack of current inventory, the need to replace existing installed earlier generation routers and availability of product for future orders.

Motion carried as follows:

Aye: Dickson, Hughes, Smith and McLeroy

Nay: None

ANNOUNCEMENTS

ADJOURNMENT

Attest:

TDA Secretary

Chairman, Aaron McLeroy