

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR WORKSHOP SESSION ON **JANUARY 11, 2021 at 6:00 p.m.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, MARY SMITH, AUSTIN HUGHES, AND AARON MCLEROY

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, AARON SLATTERY, WILL SMITH, KAYLEY GORDON, BRYAN BALENSEIFEN, BREVIN GHORAM, AND SEAN FAIRBAIR

OTHERS PRESENT: LESLIE WALKER & ED BROWN

CALL TO ORDER McLeroy called the meeting to order at 6:05 p.m.

ROLL CALL Marble called the roll and declared a quorum present

ORDER OF BUSINESS

1. DISCUSSION and QUESTIONS regarding items on the City Council, Tuttle Public Works Authority Board of Directors, and Tuttle Development Authority Board of Directors consent dockets

Hughes and Smith stated they have no questions

Dickson asked about \$495 for black magic web, Young explained its software for City Council Meetings. Dickson also asked about \$660 camera for Police Department, Cluck explained it is in car video system.

Littleton stated he has no questions

Dickson asked about Wee Construction – storm boxes. Slattery explained the new entrance at Middle School, these are the sewer manholes at entrance. McLeroy asked why we paid. Young stated to allow 4-way stop sign at Williams street.

McLeroy asked about headlight replacement payment to officer. Cluck explained needed new headlight paid out of pocket. McLeroy asked about \$4500 tree removal and was it part of bond package? Slattery explained large trees in construction site, received 3 quotes up to \$6500. He stated City employees did not have the expertise to remove the trees.

McLeroy asked about Artesian Water contract. Marble presented details of the contract including the cost and savings by using our own water.

2. UPDATES, DISCUSSION, and QUESTIONS regarding:
 - a. October 2020 Ice Storm response and issues

Young presented working on FEMA reimbursement application, working on having an individual for less than \$10,000 to complete debris pick-up in several neighborhoods. Slattery stated the crew has made it through town, working on

Richland, new skid steer making rounds. 3 crews now and 1 or 2 local vendors, making progress, will have to stop for 2 days and work on potholes this week. Young talked about Mustang contracted out their removal at a cost of \$5 million.

b. COVID-19 response and issues

Young presented the 1st round of vaccinations today at City Hall. No fiber installs due to COVID last week. All CARES PPE has been received.

c. Financials

Young stated not ready, end of year reconciliation, sales and use tax up. McLeroy asked why sales and use tax is up – is it the developments?

d. Employee Pay Study

Marble presented working on gathering details for the study. Will present insurance, benefits and pay study at later date.

e. New Police Station

Young talked about awarding bid for security system. McLeroy talked about steel increasing 40-60%

3. INFORMATION AND REPORTS

a. City Manager and Department Reports, including reports posted on the agendas for the City Council, Tuttle Public Works Authority Board of Directors, and Tuttle Development Authority Board of Directors.

McLeroy asked why new bank has not taken out permits. Balenseifen said CMS has paid \$17,000 – plumbing and electric have paid for permits.

b. Councilmember Reports

Cluck talked about process of hiring officer, Hames is in academy, Kuchera in field training.

Perryman talked about vacate portion of alley south of new Police Department. Resolution in place to do this. Vacate City property west to east – not South of theater.

Perryman presented working with David Wyatt to engineer WWTP. TPWA Item 5 – agreements, not able to close because of blanket easements, safety issue for City not to have easement over entire property. This will allow City to close on purchase. Perryman said he's working on debris collection contract – allows to keep contracts FEMA compliant.

W.Smith presented 2020 call volume - 62 Calls as of the 1st. Young talked about the Chief search 3 candidates, setting up interviews. McLeroy asked about assistant chief search. Young stated it is on hold. Dickson asked when would the candidate be hired. Young stated early March.

ANNOUNCEMENTS

ADJOURNMENT

Motion was made by Littleton, seconded by Dickson to adjourn the Workshop Meeting at 6:54 p.m. Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Attest:

Wendy Marble, City Clerk

Aaron McLeroy, Mayor