

Minutes

THE CITY OF TUTTLE COUNCIL MEMBERS MET IN REGULAR SESSION ON **January 11, 2021 at 7:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET.

MEMBERS PRESENT: SCOTT DICKSON, AUSTIN HUGHES, MARY SMITH, TODD LITTLETON, AND AARON MCLEROY

MEMBERS ABSENT: NONE

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, DON CLUCK, ANDREW GRAHAM, AARON SLATTERY, WILL SMITH, KAYLEY GORDON, BRYAN BALENSEIFEN, BREVIN GHORAM, AND SEAN FAIRBAIRN

OTHERS PRESENT: LESLIE WALKER, CHARLES GUTHERY, TYLER GUTHERY, JAMIE MYER, ADAM ALMOND, JAYRIE AND MATT DICKSON, AARON MITCHUM AND OTHERS WHO DID NOT SIGN IN.

CALL TO ORDER Mayor McLeroy called the meeting to order at 7:03 p.m.

ROLL CALL Marble called the roll and declared a quorum present

PLEDGE OF ALLEGIANCE

INVOCATION Littleton gave the invocation

ORDER OF BUSINESS

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

None

2. PRESENTATIONS, PROCLAMATIONS AND RECOGNITION

Marble talked about Mark Plumlee retiring and the recognition process for employees needing to be improved.

3. Discussion and questions regarding items on the consent docket

None

4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for City Council meeting December 14, 2020
- b. APPROVAL minutes for City Council Workshop meeting December 14, 2020
- c. ACKNOWLEDGMENT receipt of payroll and claims for December 2020

- d. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for December 2020
- e. APPROVAL and RATIFICATION all action taken by the Tuttle Development Authority for December 2020
- f. APPROVAL Resolution 2021-01 establishing a Policy for Closing Public Ways
- g. APPROVAL of one-year agreement with Artesian Bottle less Water for rental of water coolers
- h. APPROVAL purchase of generator for the New Police Station from Clifford Power at a cost not to exceed \$40,000
- i. APPROVAL declaring Animal Welfare Department Truck age as surplus

Motion was made by Dickson, seconded by Hughes to approve Items 4a through 4i on consent docket. Motion carried as follows:

**Aye: Dickson, Littleton, Hughes, Smith and McLeroy
Nay: None**

5. CONSIDERATION of Items Removed from Consent Docket

Strike

6. GENERAL GOVERNMENT

- a. DISCUSSION, and related CONSIDERATION to appoint a qualified alternative municipal judge for the City of Tuttle

Perryman talked about 2 individuals have agreed – Amanda Mullins, Randy Brink, will speak to Jay Brunson.

Motion was made by Littleton, seconded by Dickson to table until the February meeting. Motion carried as follows:

**Aye: Dickson, Littleton, Hughes, Smith and McLeroy
Nay: None**

- b. DISCUSSION ONLY regarding the anticipated vacancy of the City Council Ward 3 position on May 1, 2021

Young stated there are several interested candidates, he will bring more information at the February meeting

No Action

- c. DISCUSSION and related CONSIDERATION regarding employee benefits and compensation

No Action

7. PUBLIC SAFETY

- a. DISCUSSION and related CONSIDERATION award of bid contract for the purchase and installation of camera and other security equipment at the new Tuttle Police Station

Cluck presented bid information, 4 bids – Tri Cops \$39,653.65 – thought it would cost \$100,000. Dickson asked why it's so different. Cluck stated cost of equipment or installation. McLeroy asked if it is same equipment and quality. Cluck said their brands are different but same type of equipment.

Motion was made by Littleton, seconded by Smith to award of bid contract for the purchase and installation of camera and other security equipment at the new Tuttle Police Station to Tri Corps in the amount of \$39,653.65

Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

- b. **DISCUSSION and related CONSIDERATION regarding building options for Fire Station #2 serving the East portion of Tuttle**

Young mentioned wanting to have the new chief hired before making decision. Young also mentioned cannot use GO Bonds to finance since debt is TPWA – any improvements should be financial with purchase of building – close on property in April or May. Dickson asked could we wait on new chief, Young stated moving forward quickly would avoid bank challenges. Dickson stated the chief could have input. Smith asked if we need this to be a fire station. Hughes asked if it is something that needs to be decided tonight. McLeroy mentioned talking about it in workshop meeting. W. Smith stated the upside to newer building is the extra space, bigger for training. Young stated the next workshop meeting would be in February.

Motion was made by Dickson, seconded by Smith to table until the February workshop meeting.

Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Motion was made by Smith, seconded by Hughes to recess the City Council meeting at 7:22 p.m. and begin Tuttle Development Authority meeting

Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

Motion was made by Littleton, seconded by Smith reconvene the City Council meeting at 7:48 p.m.

Motion carried as follows:

Aye: Dickson, Littleton, Hughes, Smith and McLeroy

Nay: None

8. INFORMATION AND REPORTS

- a. **City Manager and Department Reports**

Young presented the Fiber information for new speed and prices, may refinance Fiber Dept. with lower rates, WWTP Engineering report accepted by DEQ, project update – spoke to TJ Chester about selling rural water to Tuttle.

Littleton talked about RTP Grant – Schrock – restrooms will not work, could maybe qualify for Lift Station grant, will use grant for more parking. Fairbairn stated he talked with gas station engineer for road at Timbercreek. Slattery said making water and sewer connections to new police station this week. Littleton asked about Hollowbrook signage. Young stated it's a simple permit.

- b. **Council Member Reports**

Dickson talked about Right-of-Way and Easements – opportunity for relief in some easements that come near house on surface level. Young stated there is no process in place, need to amend comprehensive plan. Planning Commission is looking into

this. Perryman stated a variance procedure could be used. Young, stated move to zoning or subdivision where it could be processed. Hughes mentioned compliments for tree service – and to let the guys know they are doing a good job. Smith stated she has received trash complaints. Young mentioned the contract for trash service ends in 2022.

**Motion was made by Dickson and seconded by McLeroy to enter executive session at 8:03 p.m. after a five-minute break. Motion carries as follows:
Aye: Dickson, Littleton, Hughes, Smith and McLeroy
Nay: None**

9. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. Discuss and Consideration of Annual Review of Performance of City Manager per Paragraph 3(a) of Current City Manager Contract mandating that such review occur between January 1 and March 31 of each year. Proposed Executive Session Pursuant to 25 O.S. Section 307(B)(1) for discussions. Any action taken on this item shall be taken in Open Session.
 - 1. CONSIDERATION action related to Executive Session Item 9a

Mayor McLeroy called the City Council meeting to order at 9:52 p.m.

Perryman announced for the record that only items on the agenda were discussed in Executive Session and no action was taken in Executive Session.

NEW BUSINESS

ANNOUNCEMENTS

- 1. City Council Workshop Meeting on Monday, January 25, 2021 at 6:00pm
- 2. City Council Workshop Meeting on Monday, February 8, 2021 at 7:00 pm (workshop at 6:00pm)

ADJOURNMENT

**Motion was made by Dickson, seconded by Littleton to adjourn the City Council Meeting at 9:53 p.m.
Motion carried as follows:
Aye: Dickson, Littleton, Hughes, Smith, and McLeroy
Nay: None**

Attest:

Wendy Marble, City Clerk

Aaron McLeroy, Mayor