

## Minutes

THE BOARD OF TRUSTEES OF THE TUTTLE PUBLIC WORKS AUTHORITY MET IN REGULAR SESSION ON **JANUARY 10, 2021, AT 7:00 P.M.** IN THE TUTTLE CITY HALL LOCATED AT 221 W. MAIN STREET

MEMBERS PRESENT: SCOTT DICKSON, TODD LITTLETON, AUSTIN HUGHES AND MARY SMITH

MEMBERS ABSENT: AARON MCLEROY

STAFF PRESENT: TIM YOUNG, DAVID PERRYMAN, WENDY MARBLE, AARON SLATTERY, RYAN ALLEN, DON CLUCK, LAURIE KOELSCH, AMBER RILEY, JULIE MOWDY, WJ MORGAN, ANDREW GRAHAM AND SEAN FAIRBAIRN

OTHERS PRESENT: JUDY PRESTON, RODNEY WILLIAMS, CHARLES GUTHERY, TYLER GUTHERY, DEWEY BUCK, JAYSON KNIGHT AND OTHERS WHO DID NOT SIGN IN

**CALL TO ORDER Vice-Mayor Smith called the meeting to order at 7:30 p.m.**

### **ORDER OF BUSINESS**

1. Discussion and questions regarding items on the consent docket
2. CONSENT DOCKET

(This item is placed on the agenda so that the Board of Trustees, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Board members, that item will be removed from the consent docket and considered in regular order)

- a. APPROVAL minutes for TPWA meeting December 13, 2021
- b. ACKNOWLEDGMENT receipt of payroll and claims for December 2021
- c. APPROVAL purchase of gas pipe and related materials to serve the new Wastewater Treatment Plant not to exceed \$49,500.00
- d. APPROVAL purchase of gas line and related materials to serve Hollow Brook Phase II & III not to exceed \$25,000.00
- e. APPROVAL of Fire Hydrant Maintenance Agreement with Bell Construction for FY 2022
- f. APPROVAL awarding contract to Lee Tech Solutions LLC for Sanitary Sewer Rehab Phase 2 in an amount not to exceed \$237,858.00

**Motion was made by Dickson and seconded by Hughes to approve items 2 a, b, c, d, e and f. Motion carries as follows:**

**Aye: Dickson, Littleton, Hughes and Smith**

**Nay: None**

3. CONSIDERATION of Items Removed from Consent Docket

#### **Strike**

4. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding the relocation

of the SH-76 natural gas line in the City of Newcastle including, but not limited to amending the Nonexclusive License Agreement with the City of Newcastle

**Perryman stated he was at Newcastle meeting, and they approved the addendum. The agreement was created in 2012 and restricted and didn't allow growth. This addendum allows Tuttle the ability to expand and acquire new customers not to just move the lines.**

**Motion was made by Littleton and seconded by Hughes to approve the relocation of the SH-76 natural gas line in the City of Newcastle including, but not limited to amending the Nonexclusive License Agreement with the City of Newcastle. Motion carries as follows:**

**Aye: Dickson, Littleton, Hughes and Smith**

**Nay: None**

5. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding the adoption of a Resolution implementing a Merit Pay Policy for municipal employees.

**Perryman stated this is the same item as on the City Council agenda, it applies to Tuttle Development and Tuttle Public Works authority's employees.**

**Motion was made by Dickson and seconded by Littleton to approve the adoption of a Resolution implementing a Merit Pay Policy for municipal employees. Motion carries as follows:**

**Aye: Dickson, Littleton, Hughes and Smith**

**Nay: None**

**Motion was made by Hughes and seconded by Smith to recess the Tuttle Public Works Authority meeting at 7:39 p.m. and enter Tuttle Development Authority meeting. Motion carries as follows:**

**Aye: Dickson, Littleton, Hughes and Smith**

**Nay: None**

**Motion was made by Littleton, seconded by Dickson to reconvene the City Council meeting and Tuttle Public Works meeting concurrently at 7:41 p.m. and enter Executive Session for both meetings concurrently. Motion carried as follows:**

**Aye: Dickson, Littleton, Hughes and Smith**

**Nay: None**

**Perryman announced for the record that only items on the agenda were discussed in Executive Session and no action was taken in Executive Session.**

#### 4. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. DISCUSSION and CONSIDERATION of Pending Claim/Litigation (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(4) for confidential communications between the TPWA Trust Manager, the TPWA Board of Trustees and the TPWA Attorney concerning pending claim/litigation upon the advice of the TPWA Attorney if the TPWA Board of Trustees determines that public disclosure would seriously impair the ability of the TPWA to process the claim/litigation or conduct an investigation. The City Council shall make such determination in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)

1. CONSIDERATION action related to Executive Session Item 5a

**No Action Taken**

**NEW BUSINESS**

**ANNOUNCEMENTS**

**ADJOURNMENT**

**Motion was made by Dickson and seconded by Littleton to adjourn Tuttle Public Works Authority meeting at 8:51 p.m. Motion carries as follows:**

**Aye: Dickson, Littleton, Hughes and Smith**

**Nay: None**

Attest:

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TPWA Secretary, Wendy Marble

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Chairman, Aaron McLeroy