

The City of Tuttle encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Tuttle may waive the 48-hour rule if signing is not the necessary accommodation.

**CITY OF TUTTLE
CITY COUNCIL
AGENDA
NOVEMBER 8, 2021 at 7:00 P.M.
TUTTLE CITY HALL
AUGUST NOWKA COUNCIL CHAMBERS
221 W. Main, Tuttle, OK 73089**

Official action can be taken on items that appear on the agenda. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager, to the City Attorney, or to a board or commission for additional study. Items may be deferred or continued indefinitely or to a specific date or stricken from the agenda entirely.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

ORDER OF BUSINESS

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

2. PRESENTATIONS, PROCLAMATIONS AND RECOGNITION

a. INTRODUCTION of new employees

3. Discussion and questions regarding items on the consent docket

4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.)

a. APPROVAL minutes for City Council meeting October 11, 2021

b. APPROVAL minutes for City Council workshop meeting October 11, 2021

c. APPROVAL minutes for City Council workshop meeting October 25, 2021

d. ACKNOWLEDGMENT receipt of payroll and claims for October 2021

e. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for October 2021

f. APPROVAL and RATIFICATION all action taken by the Tuttle Development Authority for October 2021

g. APPROVAL of City Council Meeting dates for Calendar Year 2022

h. APPROVAL of **Resolution 2021-18** regarding selection of engineering firm for Oklahoma Department of Transportation bridge safety inspection contract

- i. APPROVAL **Budget Amendment 2021-23** regarding money budgeted for Bond Street improvements associated with new Police Department building to the General Obligation Project Fund
 - j. APPROVAL **Budget Amendment 2021-24** regarding donation received from Camino Oil and Gas to Fire Department for purchase of 4 gas monitor and calibration station
 - k. APPROVAL **Budget Amendment 2021-26** regarding Fire Wise Grant and Forestry Grant
 - l. APPROVAL **Budget Amendment 2021-27** regarding reimbursement to Cemetery Fund for Rock Creek Street Improvements
 - m. APPROVAL **Resolution 2021-21** amending the Employee Handbook regarding General Employee Compensation and adopting of a new pay scale for general employees
 - n. APPROVAL acceptance of a donation from Camino Oil & Gas Natural Resources in the amount of \$4,500 to purchase a 4-gas Monitor
 - o. APPROVAL for acceptance of a grant from Oklahoma Department of Agriculture, Food and Forestry grant in the amount of \$5,000 to write a community wildfire protection plan
 - p. APPROVAL to accept a grant from the Plains First Responder Grant Program in the amount of \$5,000 to purchase scene lighting
 - q. APPROVAL to apply for the Assistance to Firefighters Grant (AFG) with a 5% match from the City
5. CONSIDERATION of Items Removed from Consent Docket
6. GENERAL GOVERNMENT
- a. DISCUSSION and related CONSIDERATION appointment of Position 4 on the Board of Adjustment for a term ending June 30, 2024
 - b. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding **Resolution 2021-19** of the City of Tuttle, Oklahoma (the "City") approving the incurrence of indebtedness by The Tuttle Public Works Authority (the "Authority") issuing its Utility System Revenue Note, Series 2021A (the "Note"); providing that the organizational document creating the Authority is subject to the provisions of the Indenture authorizing the issuance of said Note; waiving competitive bidding with respect to the sale of said Note and approving the proceedings of the Authority pertaining to the sale of said Note; ratifying and confirming an Amended Lease Agreement, as amended; establishing the City's reasonable expectation with respect to the issuance of tax-exempt obligations by or on behalf of said City in calendar year 2021, and designating the Note as a qualified tax-exempt obligation; and containing other provisions relating thereto.
 - c. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding **Resolution 2021-20** of the City Council of the City of Tuttle, Oklahoma (the "City") approving action taken by The Tuttle Public Works Authority (the "Authority") authorizing issuance, sale and delivery of its Clean Water SRF Promissory Note to Oklahoma Water Resources Board; ratifying and confirming an Amended Lease Agreement, as amended; and containing other provisions related thereto.
 - d. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding possible revision to Election Resolution No. 2021-15 adopted on September 13, 2021. This item has been placed on the agenda to facilitate the adoption of a revised Resolution in the event the Grady County Election Board determines that Resolution No. 2021-15 adopted on September 13, 2021 is insufficient based upon recent revisions to Ward Boundaries and proposed revisions to Precinct Boundaries and the statutory authority of the City of Tuttle to determine which precincts may be closed due to no voters residing therein.

- e. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding the review of certain Court Costs, Fees and Charges approved by the City Council of the City of Tuttle on April 11, 2011 and consider the adoption of a Resolution affirming in whole or in part the fees currently assessed by the Municipal Judge.

7. INFORMATION AND REPORTS

- a. City Manager and Department Reports
- b. Council Member Reports

8. EXECUTIVE SESSIONS

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. CONSIDERATION to conduct an EXECUTIVE SESSION regarding collective bargaining with the Fraternal Order of Police Lodge #197 (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(2) to discuss negotiations between the City of Tuttle and representatives of an employee group. The City Council shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)
 - 1. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part related to Executive Session Item 8a
- b. CONSIDERATION to conduct an EXECUTIVE SESSION regarding collective bargaining with the International Association of Fire Fighters Local 5017 (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(2) to discuss negotiations between the City of Tuttle and representatives of an employee group. The City Council shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)
 - 1. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part related to Executive Session Item 8b
- c. Discuss and Consideration of Process, Procedure and Substance of Annual Review of Performance of City Manager per Paragraph 3(a) of Current City Manager Contract mandating that such review occur between January 1 and March 31 of each year. (Proposed Executive Session pursuant to 25 O.S. Section 307 (B)(1) for discussions. The City Council shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)
 - 1. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part related to Executive Session Item 8c
 - 2. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval of an amended or new employment contract with City Manager Tim Young
- d. DISCUSSION and CONSIDERATION regarding the purchase/acquisition of real estate. (Proposed Executive Session pursuant to 25 O.S. Section 307(B)(3) to discuss and negotiate the possible purchase of real estate. The City Council shall make a determination as to its intent to enter into executive session in open session. No action shall be taken in executive session and any action taken at the conclusion of the executive session must be taken in open session.)
 - 1. CONSIDERATION action related to Executive Session Item 8d

NEW BUSINESS

ANNOUNCEMENTS

- 1. City Council Workshop Meeting on Monday, November 22, 2021 at 6:00 pm
- 2. Home for the Holidays on December 2, 2021
- 3. City Council Meeting on Monday, December 13, 2021 at 7:00 pm (workshop at 6:00 pm)

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting, was filed with the City Clerk of the City of Tuttle on the 9th day of November 2020 and that agenda of said meeting was posted on the website for the City of Tuttle and at the current City Hall, 221 W. Main Street, Tuttle, OK at 5:00 p.m. on the 4th day of November 2021.

Wendy Marble, City Clerk