

The City of Tuttle encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Tuttle may waive the 48-hour rule if signing is not the necessary accommodation.

**CITY OF TUTTLE
CITY COUNCIL
AGENDA
AUGUST 8, 2022 at 7:00 P.M.
TUTTLE CITY HALL
AUGUST NOWKA COUNCIL CHAMBERS
221 W. Main, Tuttle, OK 73089**

Official action can be taken on items that appear on the agenda. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager, to the City Attorney, or to a board or commission for additional study. Items may be deferred or continued indefinitely or to a specific date or stricken from the agenda entirely.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

ORDER OF BUSINESS

1. INTRODUCTION OF GUESTS / HEARING OF CITIZENS OR DELEGATES

(This is an opportunity for citizens to address the City Council. If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. City Council rules and regulations limit visitor comments to a maximum of three minutes should be directed to the City Council as a whole. The Oklahoma Open Meeting Act prohibits the City Council from taking official action on requests made during this portion of the agenda unless otherwise noted on this agenda.)

2. PRESENTATIONS, PROCLAMATIONS AND RECOGNITION

- a. INTRODUCTION of new employees
- b. PRESENTATION by Todd Littleton for 18-hole disc golf course at Tuttle Soccer Complex

3. Discussion and questions regarding items on the consent docket

4. CONSENT DOCKET

(This item is placed on the agenda so that the City Council, by unanimous consent, can designate routine items and those items requiring minimum discussion to be approved or acknowledged in one motion. If any item does not meet with approval of all Councilmembers, that item will be removed from the consent docket and considered in regular order. In reviewing and responding to any agenda item, the Council may, in whole or in part, adopt, approve, conditionally approve, ratify, deny, defer, amend, strike or continue any item.)

- a. APPROVAL minutes for City Council meeting July 11, 2022
- b. APPROVAL minutes for City Council workshop meeting July 11, 2022
- c. APPROVAL minutes for City Council Special meeting July 19, 2022
- d. ACKNOWLEDGMENT receipt of payroll and claims for July 2022
- e. APPROVAL and RATIFICATION all action taken by the Tuttle Public Works Authority for July 2022
- f. APPROVAL and RATIFICATION all action taken by the Tuttle Development Authority for July 2022
- g. ACCEPTANCE of donation of perpetual easement from Jordan Wiseman and Brittany Hipp of 1801 E Silver City Ridge

- h. APPROVAL to Authorize the cancellation of a general utility easement recorded in Book 5608, Page 220 in return for replacement with a TDA easement for fiber optic line only.
 - i. APPROVAL **Budget Amendment 2022-10** regarding General Fund Mid-year budget revisions to cover overages
 - j. APPROVAL **Budget Amendment 2022-11** regarding JAG Grant expenditures – waiting on receipt of grant revenue
 - k. APPROVAL **Budget Amendment 2022-12** regarding Street and Alley Fund Mid-year budget revisions to cover overages
 - l. APPROVAL **Budget Amendment 2022-13** regarding Capital Improvement Fund Mid-year budget revisions to cover overages
 - m. APPROVAL **Budget Amendment 2022-14** regarding EMS Fund Mid-year budget revisions to cover overages
 - n. APPROVAL **Budget Amendment 2022-15** regarding TPWA (Tuttle Public Works Authority) Fund Mid-year budget revisions to increase overall budget from beginning fund balance carryover to cover budget overage
 - o. APPROVAL **Budget Amendment 2022-16** regarding TDA (Tuttle Development Authority) Fund Mid-year budget revisions to cover overages by category
 - p. APPROVAL of Authority Having Jurisdiction (AHJ) agreement with Oklahoma State Fire Marshal
5. CONSIDERATION of Items Removed from Consent Docket
6. COMMUNITY DEVELOPMENT
- a. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part of **Ordinance 2022-12 (PC 2022-12)** petition of Grubbs Consulting LLC for a new Planned Development to be called Hollow Brook Square (Tabled 4/4/2022, PC Meeting Cancelled 5/2/2022, PC denied 6/6/22, Tabled by CC 6/13/22, Tabled 7/11/22 at petitioner request)
 - b. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part of **Ordinance 2022-16 (PC 2022-21)** Petition of Shawn and Michelle Bonilla to rezone from C-2 to C-5 located at 7007 E SH-37
 - c. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part of **Resolution 2022-12 (PC 2022-22)** Petition of Shawn and Michelle Bonilla for a SUP regarding Auto Repair and Rental located at 7007 E SH-37
 - d. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part of **PC 2022-23** Petition of Crafton Tull for The Montford Phase 2 Preliminary Plat and Construction Plans
7. GENERAL GOVERNMENT
- a. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding appointment to Position 1 of the Board of Adjustment for a term ending June 30, 2023
 - b. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding **Ordinance 2022-09** providing for a Library Service to the City of Tuttle (tabled 5/9/22, 6/13/22 tabled to August 8)

- c. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding the approval of a construction contract with Climate Concepts in the amount of \$47,850.09 for Bid Package No. 7 - Mechanical work for the City Hall second floor build-out project
 - d. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding the approval of a labor only contract with Affordable Construction in the amount of \$44,700 for Bid Package No. 1 –metal framing, drywall, ceiling grid and acoustical ceiling tile, Bid Package No. 2 –metal frames, doors, hardware, Bid Package No. 4 – millwork and countertops for the City Hall second floor build-out project
 - e. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding the approval of a construction contract with Affordable Construction in the amount of \$8,000 for Bid Package No. 5 – Painting work for the City Hall second floor build-out project
 - f. DISCUSSION, CONSIDERATION and POSSIBLE ACTION, including, but not limited to, Approval, Denial, Amendment, Revision or Conditional Approval, in Whole or in Part regarding the approval of a construction contract with Red Earth Electrical, LLC in the amount of \$49,500 for Bid Package No. 9 - Electrical work for the City Hall second floor build-out project
8. STREETS
- a. None
9. INFORMATION AND REPORTS
- a. City Manager and Department Reports
 - b. Council Member Reports
10. EXECUTIVE SESSION

(Section 307, Title 25, Oklahoma Statutes permits the public body to meet in executive session for certain specified reasons under certain specified conditions. Any formal action will occur in regular session)

- a. Discussion and Appropriate Action to Interview, Select and/or Negotiate with and possibly Appoint a City Manager to fill an existing vacancy. Possible Action may include approval of an Employment Agreement between the City of Tuttle and a prospective City Manager Candidate.
Proposed Executive Session pursuant to 25 O.S. Section 307(B)(1) for the purpose of Discussing the Employment, Hiring and/or Appointment of a City Manager. Any action taken will be at the conclusion of the Executive Session in Open Session by a publicly recorded vote.

NEW BUSINESS ANNOUNCEMENTS

- 1. City Council Workshop Meeting on Monday, August 22, 2022 at 6:00 p.m.
- 2. City Council Meeting on Monday, September 12, 2022 at 7:00 p.m. (workshop at 6:00 p.m.)

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting, was filed with the City Clerk of the City of Tuttle on the 8th day of November 2021 and that agenda of said meeting was posted on the website for the City of Tuttle and at the current City Hall, 221 W. Main Street, Tuttle, OK at 5:00 p.m. on the 4th day of August 2022.

Wendy Marble, City Clerk